



## **LINEA IS HIRING A PRODUCTION COFFEE ROASTER / PRODUCTION ASSISTANT**

Linea is a San Francisco based coffee roasting company. Linea's renowned for our sweetness forward, 100% Organic award winning coffees, exacting flavor standards, and its culture of kindness and hospitality.

Linea is a Certified B-Corp. Our B Corp status is a lens that we see the world through, as it ultimately has a positive effect on how we treat employees, our customers, our community, our world, and each other.

Linea Caffe is seeking to hire a quality focused, detail oriented, hard working, team player to join our San Francisco Roasting/Production crew. This position will be responsible for roasting coffee, coordinating orders, packaging roasted coffee and preparing orders for wholesale accounts, e-commerce customers, and Linea Caffe locations. This position coordinates with our roasting and orders departments, to ensure each batch of coffee is roasted to Linea specifications and each order is filled efficiently and accurately.

This is a fast paced work environment that focuses on accuracy and attention to detail. Communication and teamwork will be key elements to the success of this role. The Linea Team will provide structure and training that will enable you to succeed.

If you like being part of a well integrated team – this job might be right for you. Operations on the production line do not differ greatly from day to day, but our volume does. We approach each day, with the intention of roasting delicious coffee, serving our community, managing our time efficiently, and hitting our goals. If this sounds like your dream, please send a cover letter and your resume to:

[jobs@lineacaffe.com](mailto:jobs@lineacaffe.com)

- Location: 1125 Mariposa St. San Francisco CA 94107
- Hours: Monday thru Friday, 24-32 hours per week
- Starting pay: \$28/hr (more based on experience)
- Benefits: Health Benefits. 401(k)

## **KNOWLEDGE, SKILLS, AND ABILITIES**

- Fluent in spoken and written English.
- Understanding and fluency of the coffee roasting process
- Ability to communicate in a clear verbal manner and hear conversations. Excellent interpersonal and communication skills.
- Ability to listen effectively.
- Ability to communicate via email in an efficient and timely manner.
- Ability to maintain records and documents
- Understanding of green and roasted coffee inventory management.
- Fluency in information systems (Cropster/ Inventory Tools) and Quality Control procedures and protocols.
- Understanding of needs for daily production for a Roasting Facility (packaging, blending, receiving, shipping, etc....).
- Ability to operate a fork lift (forklift certified is a plus) • Ability to lift a minimum of 50lbs
- At all times portray Linea Caffe and its products in a positive light
- **STRONGLY PREFERRED** • 1+ years manufacturing or production experience
- Mechanically-minded

- Experience with Shipping/ Receiving
- Experience with e-commerce platforms
- CA Drivers License—a plus
- Forklift Certified —a plus
- Typical working conditions
- Includes long periods of standing and working on equipment.
- • Warehouse-type, small office, and small food-service retail environments: busy, conversationally noisy, tight quarters, sometimes stuffy, warm, dusty, and slippery, with ever-present coffee roasting aroma.
- Standing, walking (on even and uneven surfaces), stooping, bending, twisting, leaning, grasping, and lifting of 50 lbs. or less.
- COMPENSATION AND BENEFITS • This job pays at a rate of \$28.00/hr (more based on experience) • Health Benefits • 401(k)
- HOURS AND CLASSIFICATION • This is a non-exempt Monday-Friday hourly position. • The typical hours for this job are 24 + hours per week
- TO APPLY Please upload your resume and a cover letter explaining why you'd be a great fit and send it to [jobs@lineacaffe.com](mailto:jobs@lineacaffe.com)
- Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records. We thank you for your interest in a career opportunity with Linea Caffe. Due to high volume, only those applicants selected for an interview will be contacted.